

## Management Qualifications

### Why management qualifications?

Better motivation, improved performance, stronger teams and higher staff retention rates are just some of the benefits a management qualification programme can bring to your organisation. For your people, management qualifications can enhance career progression as they develop their skills and gain internationally recognised awards accredited to the European Qualifications Framework.

Our clients tell us that management qualifications strengthen management skills, boost personal confidence and help people to move up the corporate structure.

*“The ILM training has strengthened and enabled a new manager’s performance and she has improved results in her area. One member of staff was promoted to leader and stood in for his manager for part of the year, giving him an opportunity to put his training into practice...All objectives were fully met. Absolutely fantastic service.”*

*A client, ILM qualification programme, 2013*

### Designed around you

Your qualification programme can be very specific to you, structured around the values and markets of your organisation and delivered at a time and place to suit you.

You don’t need to send your people to college to gain a formal qualification, we can bring it to you. ST\*R Learning offers training workshops at the workplace and can also provide virtual tutorials and workshops using web-based software.

ST\*R Learning works with approved centres to deliver programmes accredited by the **Institute of Leadership and Management (ILM)**, the largest awarding body in Europe. We specialise in designing courses and programmes that match your exact needs. Each qualification is made up of individual units and you are free to choose these from a wide range of options. We can guide you in selecting the best combination to focus on the topics most relevant to your people and your industry.

### Helping all your leaders reach their full potential

Management qualifications can help your people, whatever their current level, to realise their promise as leaders and managers. Whether an individual is just moving into a team leader role or has years of managerial experience, we can provide a programme to help them progress. There are no academic entry requirements and individuals will be given one-to-one support.

### Management Qualifications

At each level, you can choose which units to study from the extensive choice available. Each unit has a guide to its value (credit) and some also specify the length of time needed for completion (minimum guided learning hours). To find out about the unit options at each level, please ask us (contact details below) or visit [www.i-l-m.com](http://www.i-l-m.com)

Management Qualifications:

Recommended for:			ILM		
			Credit value	Minimum Hours	Units available
Team Leaders	Level 2	Award	3	15	45
		Certificate	13	50	
		Diploma	n/a		
First Line Managers	Level 3	Award	4	22	83
		Certificate	13	c.50	
		Diploma	37	c.150	
Middle Managers	Level 5	Award	6	-	60
		Certificate	13	-	
		Diploma	37	-	
Senior Managers	Level 7	Award	12	-	22
		Certificate	30	-	
		Diploma	60	-	

**Qualifications available**

At each level, you can choose which units to study from the extensive choice available. Each Unit has a guide to its value (its credit value) and to the length of time needed for completion (minimum guided learning hours). You can combine these units to give you one of three qualifications at Levels 3 and 5, and two at Level 2:

- Award** An introductory qualification taking about 4 or 5 days. Ideal for new appointees or people who have not studied for a few years.
- Certificate** Combines 8 to 10 days of workshops with self-study across a good selection of topics, yet can be completed within a short timescale.
- Diploma** In-depth study of a wide range of management topics, with up to 20 days of training and coaching. Not available at Level 2..

**Quality assured**

Every unit is designed, assessed and quality assured to the highest UK standards. ILM qualifications comply with the National Qualifications Framework and are linked to the NVQ structure. They also comply with the European Qualifications Framework (EQF) – see [http://ec.europa.eu/education/lifelong-learning-policy/eqf\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/eqf_en.htm).

To assure both you and the external awarding body of our standards of delivery and assessment, there is a rigorous verification process. Experienced assessors from our partner organisation can conduct unannounced observations of training, and will independently assess about 33% of all projects, assignments and other submissions after marking by course tutors.

**How ST\*R Learning can help you**

Contact us for a free, no-obligation consultation to discuss the training needs of your people. We will be happy to talk with you about your candidates to judge which qualification level and topics would be most appropriate. In addition to the formal requirements, we recommend a feedback and presentation event to celebrate your candidates’ achievements in whichever qualification programme you choose. See below for our contact details.